

University Preparation School at CSU Channel Islands
1099 Bedford Drive, Camarillo, CA 93010

APPROVED Minutes for the Meeting held on Friday, November 22, 2024

Opening Procedures

A. Call to Order: The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Veronica Rauschenberger at 1:30pm.

B. Roll Call	Present	Absent
<u>Board Members</u>		
Jeanne Adams	<u> x </u>	<u> </u>
Regina Carver	<u> x </u>	<u> </u>
Talya Drescher	<u> x </u>	<u> </u>
Ernesto Guerrero	<u> </u>	<u> x </u>
Veronica Rauschenberger	<u> x </u>	<u> </u>
Celina Zacarias	<u> </u>	<u> x </u>
<u>Administration</u>		
Charmon Evans	<u> x </u>	<u> </u>
Echo Reves	<u> x </u>	<u> </u>
Veronica Solorzano	<u> x </u>	<u> </u>

C. Adoption of the Agenda

Moved by *Jeanne Adams* **Seconded by** *Talya Drescher*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Ernesto Guerrero				x
Veronica Rauschenberger	x			
Celina Zacarias				x

D. Pledge of Allegiance- Led by Veronica Rauschenberger

E. Public Comments
None

F. Directors' Reports

Charmon-We cannot think of anything but volleyball! Today is the championship game for our middle school team. School has been busy this week, multiple days of feasts, and activities. The early years students performed this morning, singing songs. Many parents attended. We are very much in the season of teacher evaluations. Each administrator has 9-11 full time teachers that stay with us for 2 years.

Echo-It has been a whirlwind. We are continuing with the focus on math instruction. All grades have shown significant improvement. As you all know we had a fire in our community on November 6. Our staff was amazing assisting with our release of students. The school was closed on Thursday and Friday. All students returned on November 12, which was an amazing attendance day.

G. Board Reports, Correspondence, and Communication

None

H. Advisory and Auxiliary Reports-Nothing to report

1. **School Site Council**-We have only met twice. The group is great. We are walking through the LCAP.
2. **ELAC**-Echo is struggling to find parent participation.
3. **Parent, Teacher, Student Association**-They rock! The Harvest festival raised \$12,000.

II. Regular Session

A. Consent Agenda

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. **Minutes from the Regular Board Meeting, November 1,2024**
2. **Minutes from the Special Board Meeting, November 1, 2024**
3. **Human Resources Activity Report**
4. **Purchases to Ratify, October**

Moved by Jeanne Adams Seconded by Christina Gonzalez-Ornelas

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero				x
Veronica Rauschenberger	x			

Celina Zacarias				X
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B. Items for Action, Discussion and or Information

1. Topic/Agenda Item: Review and Approval of the October Financials for UPCS

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision, or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the October Financials for UPCS.

Lisa B was not present. Charmon presented the financials, a brief discussion followed.

Moved by Talya Drescher Seconded by Veronica Rauschenberger

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Ernesto Guerrero				x
Veronica Rauschenberger	x			
Celina Zacarias				x

2. Topic/Agenda Item: Review and approval of the First Interim Financial Report. First Interim is due December 15 for the period ending October 31. The First Interim includes a certification of whether the LEA can meet its financial obligations.

Personnel Involved: Lisa Boulos/Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the First Interim Financial Report. Charmon reported that the First Interim is the same information as the October financials.

Moved by Christina Gonzalez-Ornelas Seconded by Regina Carver

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero				x
Veronica Rauschenberger	x			
Celina Zacarias				x

3. Topic/Agenda Item: The Audit Committee will present the 2023-2024 Fiscal Audit for review and approval as prepared by Christy White Associates

Personnel Involved: Charmon Evans, Regina Carver and Christina Gonzalez-Ornelas

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the 2023-2024 Audit. The audit committee met yesterday. We have no findings! A brief discussion followed.

Moved by Christina Gonzalez-Ornelas Seconded by Talya Drescher

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero				x
Veronica Rauschenberger	x			
Celina Zacarias				x

4. Topic/Agenda Item: Review and Approval of Policy #521 Education of Foster and Mobil Youth

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of Policy #521 Education of Foster and Mobil Youth. Sent to legal for review, they made a few changes. A brief discussion followed.

Moved by *Jeanne Adams* **Seconded by** *Christina Gonzalez-Ornelas*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero				x
Veronica Rauschenberger	x			
Celina Zacarias				x

5. **Topic/Agenda Item: Review and Approval of the Key Experience Field Trip for the Intermediate Years fifth grade students to Catalina Island Marine Institute, February 26 through February 28.**

Personnel Involved: Veronica Solorzano

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Key Experience Field Trip. Veronica explained that we have been going on this field trip for years. A brief discussion followed.

Moved by *Talya Drescher* **Seconded by** *Christina Gonzalez-Ornelas*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Christina Gonzalez-Ornelas	x			
Ernesto Guerrero				x
Veronica Rauschenberger	x			
Celina Zacarias				x

6. **Topic/Agenda Item: First Reading of Policy #105 Uniform Complaint Policy and Procedures**

Personnel Involved: Charmon Evans

Charmon stated that we just approved this policy in August. A few new changes due to current law made by our lawyers.

7. **Topic/Agenda Item: CAASPP Score 2023-2024 Presentation**
Personnel Involved: Echo Reves
Echo gave a very lengthy presentation.

III. Board of Directors Announcements/Remarks

None

- IV. Future Agenda Items: Next Meeting, November 22, 2024, 1:30-4:00pm, in the
UPCS Library
Special Education Staff presentation**

- V. Adjournment: 2:48pm**